Chariho Regional School District
Budget Subcommittee Meeting
Monday, December 8, 2025

Attendance: Jessica Purcell, Karen Reynolds, Gregory Zenion –Chariho Director of Administration & Finance, Kathy Koziol – Chariho Administrative Assistant to the Director of Administration & Finance
Absent: Laura Chapman

Meeting Call to Order

Karen Reynolds called the meeting to order at 3:34 pm with the pledge of allegiance and a moment of silence.

Approve minutes from October 14, 2025

Karen Reynolds made a motion, seconded by Jessica Purcell and it was
VOTED: to approve the minutes of October 14, 2025.
In favor: unanimous

Discuss FY27 budget process

Greg informed the committee that we are preparing to compile and run the budget. He needs to have another meeting with Gina and then the budget books will be run and distributed to the School Committee in January. It was pointed out that while the fiscal year for the district is July through June, the year for the healthcare coverage is January through December.

4. Discuss the district purchasing

Greg was just notified that an energy initiative program that we are involved in has changed from a 96 month OBR (on bill repayment) to a 60 month OBR. This initiative is at the elementary schools. The increase in the spending limits that the School Committee approved in June 2025 is working very well.

5. Discuss what this committee would like to add to the School Committee agenda to discuss before budget season

Jessica reported that when she asked the School Committee members about concerns related to the budget, the only things mentioned were unfunded mandates and adding additional columns back to the budget book documents (which had already been voted down by the budget committee).

Jessica Purcell made a motion, seconded by Karen Reynolds and it was
VOTED: to recommend the School Committee move the budget update and the running transfer sheet from the School Committee agenda to consent.
In favor: unanimous

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6. Establish next meeting date and time

It was recommended that this committee meet right after the budget referendum to discuss suggestions for the following budget year as any changes to the process should be approved by this committee in August prior to the start of the budget cycle.

April 13, 2026 @ 3:30 PM

7. Adjournment

Karen Reynolds made a motion, seconded by Jessica Purcell, and it was
VOTED: to adjourn at 5:03 PM.
Approved: unanimous

Respectfully submitted,

_____Kathy Koziol_____

Kathy Koziol

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