

Chariho Regional School District

Chariho Area Career and Technical Center -CHARIHotech-

Application and Admission Procedures

459 Switch Road
Wood River Junction, Rhode Island 02894
(401) 364-6869

Application Materials:

Application forms may be obtained from and submitted to the Chariho Area Career and Technical Center website at www.chariho.k12.ri.us/ctc-application. Assistance in completing these application materials is available by contacting the Director of the Chariho Area Career and Technical Center by phone at 364-6869 or by email at Gerald.Auth@chariho.k12.ri.us. For early acceptance, application forms must be submitted by February 15.

Applications received from students who are residents of Block Island, Charlestown, Exeter, Hopkinton, Jamestown, Narragansett, North Kingstown, Richmond, South Kingstown, Westerly and West Greenwich will receive priority for early acceptance over those received from elsewhere in Rhode Island. In accord with Rhode Island General Law 16-21.1-2, transportation to the Chariho Area Career and Technical Center will be provided by the school districts in Region IV (Washington County, Jamestown, West Greenwich).

Admissions Timeline:

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| October-February | Students and parents/guardians will have the opportunity to participate in Career Center Information Sessions and other related activities. An Open House will be conducted by the Center. Pertinent information related to the Center's programs will be disseminated throughout the recruitment period. |
| February | Applications are due at the Chariho Area Career and Technical Center by February 15 to be considered for first round acceptance. |
| March | Students will be notified of early acceptance by March 15. |
| February 15 and Forward | Applications will continue to be accepted from all Rhode Island districts. Qualified applicants will be accepted on a first-come, first-served basis where space is available. A waiting list will be established where space is not available. |

Admissions and Program Continuation Criteria:

Age and Grade Criteria All Center programs are four-year programs. Thus, preference for admission is given to students entering grade nine. Grade ten students in good academic standing may also be admitted into four-year programs on a space available basis. All students in grades ten, eleven, and twelve may apply for admittance and will be accepted on a space-available basis but may not fully complete the selected program. On a case-by-case basis, students may request placement above that normally assigned to their grade level when they present evidence of successful relevant experience, which may take place in or out of school.

Academic Criteria All applicants to the initial level of a program, including those from Chariho, must have scored at the 'partially meeting expectations' level or better on the grade seven assessments in English language arts and mathematics. Prior to acceptance, those students who did not score at this level must take an alternate assessment administered by the Director (or designee) and must demonstrate achievement at no lower than the grade six levels in both areas. As an alternative, the sending middle or high school may provide documentation (i.e., transcripts, portfolio of work, alternate assessments) to the Director which demonstrates achievement at these levels. Students must earn a passing grade in their chosen career and technical center program to proceed to the next level of that program.

Student Conduct Criteria All applicants to the initial level of a program, including those from Chariho, must show evidence of no prior instances in the school or community of endangering behavior or substance abuse, as defined in the High School Standards for Student Behavior. On a case-by-case basis and at the request of the sending district or parent, the Superintendent of Schools may allow students with a violation(s) to enter on a probationary or trial basis for a specified period of time. In said instances, written agreements may be required among students, parents, sending districts, and Chariho.

Program Acceptance In cases where the number of applicants exceeds available seats, a lottery will be held to select among those students who apply. A program waiting list will be established for those students not selected in the lottery. Pending confirmation of compliance with academic and student conduct criteria, preliminary acceptance notifications will be disseminated. Final acceptance

notifications will be issued when it has been determined that the above referenced criteria have been met.

Removal from Programs In programs that require safety standards (i.e., OSHA), students must consistently meet those expectations. In the event that a student fails to consistently meet safety standards, a retraining opportunity will be provided and documented. Following retraining and documented continued failure on the part of a student to meet safety standards, the Director will recommend that the Superintendent remove the student from his/her career and technical center program, with notification and return of the student to the sending district. Chariho students will be rescheduled into alternative courses.

The Director may recommend that the Superintendent remove students who fail to earn a passing grade in their career and technical program or who fail multiple academic classes, making completion of the career and technical program unlikely. The Director may also recommend that the Superintendent remove students who have multiple and serious violations of the High School Standards for Student Behavior, with those behaviors negatively influencing the possibility of positive outcomes in the student's career and technical program.

Appeals

All decisions related to admissions and continuation of enrollment may be appealed in accord with the timeline established in the District's Appeals Policy, which may be found by clicking on the following link (Section VII): https://www.chariho.k12.ri.us/district_information/policies_and_procedures